



Dear Parents,

If your child is matched at a Lynchburg YMCA After School Center the following information and paperwork must be on file due to their licensing requirements: a State Police report, the Social Services Central Registry Check, and a record that verifies your child has had a TB (tuberculosis) test (and it is negative) within the past year. Our agency will process both the State Police Record and the Social Services Registry Check (we require these forms for our agency as well) but in order for us to release a copy of these records once they are processed to the YMCA staff we will need both you and your child to sign the attached permission form. If your son/daughter has had a TB test, you can request a copy from the school and/or doctor's office and your child can give that form to me or to the YMCA Site Director. If your child has not been testing for TB than the test must be done **before** your child can be matched at any YMCA After School Center.

If you do not feel comfortable releasing your child's background checks and/or your child will not be receiving the necessary TB test, please check that on the permission form. This will result in your child not being able to volunteer at a YMCA After School Center but they can still be matched at either The Boys & Girls Club or The Jubilee Family & Development Center.

Since your child will be matched shortly after school begins, I would recommend your child get the TB test *before fall* so I can match your child as soon as possible. I also plan on contacting your child shortly after these packets are handed out so I can set up an interview time with them. The interview is a great way for me to get to know your child and so I will be able to best determine which Little they would be best matched with.

I would be more than happy to answer any questions or concerns you may have so please feel free to contact me at 434-528-0400 or by email at jenna@bigcva.org. I'm excited to see both your child and their Little grow in the next two years!!!

Sincerely,

Jenna Hazelet
Match Support Specialist
High School Volunteer Coordinator
Big Brothers Big Sisters of Central Virginia
T: 434.528.0400
F: 434.528.3234
Email: jenna@bigcva.org

Permission Form (please check one of the following):

____ I authorize Big Brothers Big Sisters of Central VA to release a copy of my child's State Police Record and the Social Services Registry Check to the YMCA staff. My child has had the TB shot and/or will be receiving the TB shot so he/she can participate as a volunteer in the discovery program.

____ I do **not** authorize Big Brothers Big Sisters of Central VA to release a copy of my child's State Police Record and the Social Services Registry Check to the YMCA staff. I understand that my child will not be able to participate as a volunteer in the discovery program but I do want them to be matched as a volunteer at either The Boys & Girls Club or The Jubilee Family & Development Center.

_____ (Parent) _____ (Date)

_____ (Child) _____ (Date)

** Transportation must be provided. **

Sincerely,

Jenna Hazelet
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